

Capital Advisory Services

Scale of fees for appointment as agent to accept service of proceedings in England

Duration of Appointment	Number of related documents concerned in transaction		
	1-3	4	5
Up to 1 year	£380	£460	£540
1 - 2 years	£460	£540	£620
2 - 3 years	£540	£620	£700
3 - 4 years	£620	£700	£780
4 – 5 years	£700	£780	£860
5 – 6 years	£780	£860	£940

FEES ARE SINGLE FEES PER APPOINTOR PER TRANSACTION AND ARE PAYABLE IN FULL WITHIN 45 DAYS OF OUR INVOICE.

Where our appointment is, by agreement, extended beyond the original appointment term, we will charge an additional fee based on our scale of fees current at such time but subject to a minimum additional fee of £150. Should you request we will give to any other party to the Agreements confirmation, in form and substance acceptable to us, that you have appointed us as your agent.

A further fee will be payable if we are requested to give such confirmation to more than one other party. Where we incur expenses, such as for courier or notary public services, either in setting up an appointment or during the course of an appointment, we will charge such expenses to the appointor as they are incurred.

The above fees relate only to appointments in respect of proceedings issued out of the English courts. If recourse to arbitration is possible under the relevant agreement and you want additionally to appoint us to receive documentation in respect of arbitral proceedings, a separate appointment, carrying a further fee, will be required.

We reserve the right to agree a special fee with an appointor in any particular case.